

Sec. 9. Notice. (a) Whenever the Board has reasonable grounds to believe that there has been a violation of this Act, or any rule or regulation adopted pursuant thereto, the Board shall give written notice to the person or persons alleged to be in violation. Such notice shall identify the provision of this Act, or regulation issued hereunder, alleged to be violated and the facts alleged to constitute such violation.

(b) Such notice shall be served on the person by sending the same to such person by registered or certified mail to his last known post office address or by personal service by an agent or employee of the Board, and may be accompanied by an order of the Board requiring described remedial action, which if taken within the time specified in such order, will effect compliance with the requirements of this Act and the rules and regulations issued hereunder. Such order shall become final unless a request for a hearing as hereinafter provided is made within 30 days from the date of service of such order. In addition to, or in lieu of such order, the Board may appoint a time and place for such person to be heard. Notice by the Board may be given to any person upon whom a summons may be served in accordance with the provisions of law governing civil actions in the Superior Courts of this State. The Board may prescribe the form and content of any particular notice.

Sec. 10. Hearings. The following provisions, together with any additional provisions not inconsistent herewith which the Board may prescribe, shall be applicable in connection with hearings pursuant to this Act, except where other provisions are applicable in connection with specific types of hearings.

(a) Any hearing held pursuant to this Act whether called at the instance of the Board or of any person, shall be held upon not less than 30 days' written notice given by the Board to any person who is a party to the proceedings with respect to which such hearing is to be held, unless a shorter notice is agreed upon by all such parties.

(b) All hearings shall be before the Board, or before one or more of its own members, or before one or more of its own qualified employees, and the hearings shall be open to the public. Any employee or member of the Board to whom a delegation of power is made to conduct a hearing shall report the hearing with its evidence and record to the Board for decision.

(c) A full and complete record of all proceedings at any hearing shall be taken by a reporter appointed by the Board or by any other method approved by the Attorney General. Any party to a proceeding shall be entitled to a copy of such record upon the payment of the reasonable cost thereof as determined by the Board.

(d) The Board and its agents shall follow generally the procedures applicable in civil actions in the Superior Court insofar as practicable, including rules and procedures with regard to the taking and use of depositions, the making and use of stipulations, and the entering into of agreed settlements and consent orders.

(e) The Board, or the duly authorized agents of the said Board, may administer oaths and may issue subpoenas for the attendance of witnesses and the production of books, papers, and other documents belonging to the said person.